

Section IX

Awards

District Awards

Article 1	<p>The Ann Ayer District Two Yearbook Award was authorized by the District Two Board of Directors in April 1994, in honor of Ann Ayer, Governor 1986-1988. The criteria for judging the entries are based on information from the <i>Altrusa International Resource Guide</i>.</p> <p>Only yearbooks sent to the District Governor, Governor-Elect, First Vice- Governor and Second Vice- Governor are eligible for judging. Such yearbooks are automatically included in the competition. Points may be deducted for yearbooks received after October 31st.</p> <p>The chairman of the District Two Communications Committee will serve as non-voting chairman of the judging committee with three members being appointed by the District Governor. There shall be one member from each Area.</p> <p>The winners should be reported to the District Governor by the requested deadline. Award certificates will be presented to the first three place winners at the District Conference.</p>
Article 2	<p>The Alexinia Y. Baldwin Workshop Award was established by the Albany, NY, Altrusa club in honor of Alexinia Baldwin, Governor 1982-1984. It is given to the Area that has the largest percentage of clubs and members present at the Area Workshop. A plaque engraved each year by the District with the winning Area's designation was presented to the winning Area and passed around to the clubs during the year until this practice was discontinued in 1995.</p> <p>Area Representatives report the number of clubs represented and number of members in attendance to the District Governor who determines the winning Area. Note: Based on delegate action at the 1995 conference, this award is not relevant at this time.</p>
Article 3	<p>The Betty S. Brooks Literacy Award was established in 1984 by the Washington, D.C. Club in honor of Betty S. Brooks, Governor 1984-1986. The award is given in recognition of excellence in literacy projects or service. (International Awards – Article 3)</p>
Article 4	<p>The Patsy Flensburg Conference Exhibit Award was authorized by the District Two Board of Directors in April 1994, in honor of Patsy Flensburg, Governor 1988-1990. The award was established originally in 1989 to encourage local clubs to present exhibits at Conference that visually depict the club's involvement in community service.</p> <p>The District Two Board of Directors establishes the judging criteria. The Governor-Elect serves as chairman of the judging committee. Traditionally, the International Representative at the Conference and the Immediate Past</p>

Altrusa District Two
Policies 2023-2025

Article 5	<p>Governor serve as judges.</p> <p>The first three place winners receive award certificates with the first-place winner receiving \$25.00 from the District.</p> <p>The Irene Mardis District Two Newsletter Award was authorized by the District Two Board of Directors in April 1994, in honor of Irene Mardis, Governor 1990-92. The criteria and procedures for submitting entries and judging the projects are based on information from the <i>Altrusa International Resource Guide</i>.</p> <p>Judging will be done on only three issues of the newsletter from the period between May and March, inclusive. Copies must be submitted to the judges by the deadline indicated each year in the Call to Conference. The Chairman of the District Two Communications Committee will serve as non-voting chairman of the judging committee with three members being appointed by the District Governor.</p> <p>Winning entries should be reported to the District Governor by the requested deadline. Award certificates will be presented to the first three place winners at the District Conference.</p>
Article 6	<p>The Edith W. Nelson Environmental Award was authorized by the District Two Board of Directors in April 1994 to honor Edith W. Nelson, International President 1959-1961. The award was established to recognize local clubs that participate in a variety of activities that protect and enhance the environment.</p> <p>Clubs submit entries according to the criteria established by the District Two Board of Directors. The District Two Membership Development Committee Chairman will chair judging with two additional members appointed by the District Governor.</p>
Article 7	<p>The first three place winners receive award certificates with the first-place winner receiving \$50.00 from the District.</p> <p>The Eleanore Pettersen Membership Growth Award was authorized by the District Two Board of Directors in April 1994, in honor of Eleanore Pettersen, Governor 1976-1978. The award recognizes the clubs with the greatest percentage of growth in membership from April to the following March, and the greatest number of new members each year.</p> <p>The District Governor with the assistance of the District Treasurer will determine the clubs showing the most growth.</p> <p>Award certificates will be presented to the first three place winners in each category at the District Conference.</p>
Article 8	<p>The Mary S. Resh Award is given each year for excellence in program planning. It was instituted in District Two by the Washington, D.C. Club in honor of Mary S. Resh, President of Altrusa International, Inc. 1967-1969.</p> <p>Clubs submit entries according to the criteria established by the District Two Board of Directors. Evidence of the programming must accompany the entries.</p>

Altrusa District Two
Policies 2023-2025

	<p>The District Two Leadership Training Chairman will chair judging with two additional members appointed by the District Governor.</p>
	<p>The first three place winners receive award certificates, with the first place receiving \$50.00 from the District for their club's use.</p>
Article 9	<p>The Betty C. Schwartz Presidential Excellence Award was authorized by the District Two Board of Directors in April 1994, in honor of Betty C. Schwartz Governor 1973-1974 and 1978-1980. The award recognizes local club presidents who excel in leadership, Altrusa knowledge, parliamentary procedures, and timeliness. It also will include the club's participation in Area, District, and International activities.</p>
	<p>The District Two Board of Directors will establish the criteria. Local club's first vice presidents are requested to submit their presidents for this award. Entries should be directed to the District Governor who will determine the award winners. Award winners receive certificates.</p>
Article 10	<p>The District Two Board of Directors authorized the Melba Smith Quality Club Award in April 1994 in honor of Melba Smith, Governor 1980-1982. The award is totally based on the International Distinguished Club Award established in January 1994 by the International Board of Directors. It recognizes a club's activity and productivity at every level of program involvement and utilizes the Altrusa International, Inc. Club Activity Report that is sent to each club by International. Certificates recognizing District Two Distinguished Clubs as determined by the International Service Program Coordinator will be given at Conference.</p>
Article 11	<p>The District Two Board of Directors established the Patricia A. Woodward Conference Participation Award in November 1999 in honor of Patricia A. Woodward, Governor 1994-1996. This award will be given each year to the club having the highest percentage of their membership in attendance at the Conference, exclusive of the hostess club. An award of \$25.00 is given by the District.</p>
	<p>The total membership of each club at the end of March is used to compute the percentage of attendance, with the total membership being determined from the records of the District Treasurer.</p>
Article 12	<p>Governor's Special Awards will be presented to clubs or individuals at the discretion of the Governor, for special contributions or achievements that enhance Altrusa's image.</p>

Section IX – Appendix A

Ann Ayer Club Yearbook Judging Criteria and Score Sheet

Only yearbooks sent to the District Governor, Governor-Elect, First Vice-Governor and Second Vice-Governor are eligible for judging. (Yearbooks should be sent to all District Two Officers and to the Communications Chair). Yearbooks must be received by October 31 to be eligible for the Ann Ayer Club Yearbook Award. Such yearbooks are automatically included in the competition.

Altrusa International of

	Maximum	Points
I. Format	(16)	
A. Appearance (pleasing, neat, but not necessarily costly)	2	
B. Logical arrangement of material	2	
C. Table of Contents or Index	2	
D. Cover includes official name of club <i>Includes city, state or province and country</i>	2	
E. Displays new logo and tagline	3	
F. Includes elevator speech	3	
G. Use of recycled paper when print copies are needed	2	
II. Content		
A. Local Club Information	(32)	
1. Meeting dates, time and place	3	
2. Program for the year	3	
3. List of club officers, committee chairmen, personnel	3	
4. (i) Space for email	3	
(ii) Year each member became Altrusan	3	
5. Club budgets	3	
6. List of past presidents and dates they served	3	
7. List of club projects	3	
8. Dates of club organization and charter, including list of charter members	3	
9. Early history	3	
10. Club website	2	

Section IX – Appendix B

B. District Information	(14)	
1. District Officers	2	
2. District committee chairmen	2	
3. Date and place of next District Conference	2	
4. Dates and location of next Area Workshop	2	
5. Number of clubs and number of members in District	2	
6. Territorial boundaries of District (include states)	2	
7. District website address	2	
C. International Information	(25)	
1. International officers	3	
2. International committee chairmen	2	
3. Date and place of next International Convention	2	
4. Biennial theme	2	
5. Date of organization	1	
6. Date Altrusa became International	1	
7. Altrusa Colors	1	
8. Altrusa Collect	1	
9. Altrusa Motto	1	
10. Altrusa Benediction	1	
11. Obligation of members	1	
12. Principles of Altrusa	1	
13. Early history	1	
14. Altrusa milestones	1	
15. Number of clubs and number of members in International	1	
16. International Website	1	
17. International programs	1	
i. Sister Clubs	2	
ii. ASTRA	1	
III. Usability	(13)	
A. Easily updated, easily recycled	2	
B. Accurate (up-to-date and carefully proofread)	8	
C. Readable (not too crowded on pages, sufficient space for new members' write-in clear type, headings stand out, etc.)	3	
Total Points	(100)	

Dr. Nina Fay Calhoun International Relations Award Judging Criteria and Score Sheet

In determining award winners, the judges consider how comprehensive the International focus was during the entire club year, how it was incorporated into other aspects of the club. The questions that follow are the types of questions the judges use to evaluate the activities. A club should use the judging criteria and score sheet as a guideline in preparing its entry.

Altrusa International of

	Maximum	Points
1. Number of meetings dedicated to International Relations: (<i>minimum 2/year</i>)	15	
2. Most outstanding program – did it contribute to the initiation of a new club project (50 words or less) A. What was the International focus of the program? B. Was a new club project established? C. Was an existing club project expanded?	30	
3. Does your club currently have an existing project to promote International Relations (200 words or less) A. What percentage of club members participated in the project? B. How many hours of personal service did club members contribute? C. How were the talents and abilities of club members utilized? D. What segments of the community was the project designated to help? E. How did this project help international relations? F. What resources and fundraising were needed for the project? G. What was the benefit of the project?	30	
4. Did your club observe any of the following International dates during the past year? (minimum of 3 – please state the manner of observance) A. Women’s Rights Day, March 8 B. World Health Day, April 7 C. World Literacy Day, September 8 D. International Peace Day, 3rd Tuesday in September E. United Nations Day, October 24 F. Human Rights Day, December 10	15	
5. Does your club know that Altrusa has a United Nations Representative? A. Did your club utilize the resources available from the Altrusa U.N. Representative? B. Did your Club have a program relating to the United Nations? (50 words or less)	10	
Total Points	(100)	

Section IX – Appendix C

Patsy Flensburg Conference Exhibit Award Judging Criteria and Score Sheet

Objectives:	To encourage local clubs to submit exhibits which visually depict Altrusa's involvement in community service.
	To recognize the club for submitting the winning entry.
Judging:	The Governor-Elect chairs the judging Committee. The immediate Past Governor and the visiting International Representative also serves as judges.

Altrusa International of

	Maximum	Points
1. Exhibit clearly conveys a club's project and/or program.	25	
2. Exhibit demonstrates the involvement of club members.	25	
3. Exhibit depicts a service project and/or program that clearly advances Altrusa's image.	35	
4. Exhibit has visual appeal.	15	
Total Points	(100)	

Awards: The name of the winning entry at District Conference shall be kept secret until the time of presentation. An award of \$25 will be presented to the club with the winning entry. Certificates may be awarded to other entries.

Section IX – Appendix D

Irene Mardis Club Newsletter Judging Criteria and Score Sheet

Club newsletter competition is held at the District level and judged at Conference each year. Only three (3) copies of three issues are to be submitted by each club, issues distributed between *May and March*, inclusive. At Conference, First, Second and Third place winners receive a Certificate of Award in recognition of their achievement. Criteria are mainly based on checklist contained in the *Altrusa International Resource Guide*.

Altrusa of International of

	Maximum	Points
I. Content – 63%	(63)	
A. President's message	4	
B. Advance notice of meetings	(14)	
1. Date/Time	3	
2. Place	3	
3. Information about Reservation Deadline	2	
4. Program Description	3	
5. Announcement of upcoming Board and Committee Meetings	3	
C. Club News	(15)	
1. Upcoming Projects	3	
2. Complete Projects	2	
3. Committee Activities	2	
4. Board Actions	2	
5. New Member Introductions	2	
6. Highlights or Minutes of Last Business Meeting	2	
7. Highlights or Minutes of Last Program Meeting	2	
D. District News	(08)	
1. Workshops	2	
2. New Clubs	2	
3. Conference	2	
4. Communication with District Officers	2	
E. International News	(08)	
1. Policy Announcements	2	
2. New Clubs	2	
3. Convention Notices and Reports	2	
4. Highlights from Club Mailings	2	
F. Foundation News	(08)	
1. Local Club Program Updates	2	
2. Latest on International Project Developments	2	
3. Fundraising Campaigns	2	
4. Highlights from mailings to club presidents/committee chairs	2	

Section IX – Appendix D

G. Altrusa Accent	(06)	
1. Sentence or two, news brief emphasizing salient Altrusa facts, historical point or happening	3	
2. Personal items such as member promotions, honors, trips, illnesses.	3	
<i>Note: One of the three newsletters submitted should carry District, International and Foundation news.</i>		
II. Format – 25%	(25)	
A. Identification		
1. Full, correct name of club	3	
Altrusa International of _____, City, State or Province		
2. Name and address of Editor	3	
3. Name of Club President, including email, club website	3	
B. Appearance		
1. Free of typographical errors	(06)	
2. Clean Production	3	
C. Environmental Sensitivity	3	
1. Use of Recycled Paper if print copies are used		
2. Use of e-distribution (max)	(10)	
III. Readability – 12%	5	
A. Arrangement of Layout	5	
1. News categories logically placed	(12)	
2. Items easy to find, easy to identify, easy to follow		
3. Announcements set off in boxes	3	
B. Writing Style – informal but concise, informal and lively	3	
	3	
Total Points	3	
	(100)	

Section IX – Appendix E

Edith W. Nelson Environmental Award

Objectives:	<p>To encourage local clubs to participate in a variety of activities that protect and enhance the environment.</p> <p>To reward a job well done.</p>
Judging Criteria:	<p>The score is based on a total of 100 points.</p> <p>The first 5 items are of value in increasing awareness of environmental concerns, but do not require a large expenditure of time and involvement by members. Each item is worth 5points.</p> <p>The last 5 items take planning and involvement by club members and are likely to be ongoing activities. Space is allowed for a brief description, and a continuation page may be attached. Each is worth 10-15 points based on the following:</p> <ul style="list-style-type: none">• Percent of members involved• Project originated by the club• Project met a community need or recognized a contribution that met a community need. <p>If a club has selected an environmental project based on a community survey to establish a need and is in the process of developing and implementing the project, it should be entered in the Mamie L. Bass Service Award competition. A copy of that entry should be attached to the Edith Nelson Award entry. A bonus of 25 points will be awarded.</p>

Section IX – Appendix E

Edith W. Nelson Environmental Award

Place a check mark beside the items that apply to your club. All activities must have occurred during the current judging period of April 1 through March 31, immediately preceding District Conference.

Altrusa International of

	Maximum	Points
<p>I. Each activity checked is worth 5 points</p> <ul style="list-style-type: none"> ■ Used recycled paper if print copies of the newsletter are used ■ Used recycled paper for your yearbook if print copies are used ■ Had a club program on an environmental issue or concern ■ Published an article in your newsletter addressing an environmental issue ■ Planted a tree in a park or some similar beautification project for your community 	(25)	
<p>II. Provide a brief description of your club's involvement in any of these activities that you check. Each activity checked is worth 10 – 15 points based on the following:</p> <ul style="list-style-type: none"> • Percent of members involved • Project was initiated by your club • Project met an environmental need or recognized a contribution that met an environmental need in your community • Participated in an environmental awareness program such as Earth Day, that provides information to the public, or recycling and other environmental concerns ■ Participated in a trash pickup along a road, a street, in a park, etc. • Presented an Altrusa International Recycling Award to an individual, a business, or community group in recognition of their efforts in protecting the environment. • Sponsored a poster, art, or essay contest promoting recycling and preserving the environment. • Other: Describe an environmental project your club did that could not be included under one of the above activities. 	(75)	
Total Points	(100)	

Section IX – Appendix F

Betty C. Schwartz Presidential Excellence Award

Objectives:	To recognize excellence in leadership of Local Club Presidents. Areas of consideration include timelines for submission of requested reports; participation of the club in Area, District and International activities including award competitions; knowledge of Altrusa including its heritage, traditions, and requirements; knowledge and the application of parliamentary procedure; and quality of leadership.
Judging Criteria:	Points will be awarded for a positive answer to questions. Bonus points will be awarded based on the narrative of 200 words or less as to why the local club wishes to nominate its President for the Presidential Excellence Award.

Altrusa International of

Name of President:

Year President became an Altrusan _____ Year elected President:

Please check "Yes" or "No" to each:

1. Does your club produce a monthly newsletter?	Yes	No
2. Is your newsletter distributed to District Officers?	Yes	No
3. Does your club produce a yearbook?	Yes	No
4. Is your yearbook distributed to District Officers?	Yes	No
5. Were your Club Officers and Committee Chairmen reported to the District?	Yes	No
6. Was your Club represented at the Area Fall Workshop?	Yes	No
7. Was your Club represented at District Conference?	Yes	No
8. Was your Club represented at International Convention?	Yes	No
9. Did your President attend the:		
a. Preceding Area Workshop?	Yes	No
b. Preceding Conference?	Yes	No
c. Preceding Convention?	Yes	No
10. Does your President prepare a written agenda for each meeting?	Yes	No
11. Does your President hold regular Board meetings?	Yes	No
12. Is your President knowledgeable of parliamentary procedure?	Yes	No
13. Are your members made aware of International correspondence?	Yes	No

Section IX – Appendix F

Betty C. Schwartz Presidential Excellence Award

14. Are your members made aware of District Correspondence?	Yes	No
15. Does your President encourage committee meetings?	Yes	No
16. Does your President participate in committee meetings?	Yes	No
17. Does your President participate in community service activities?	Yes	No
18. Does your President participate in fund raising activities?	Yes	No
19. Is your club well recognized in the community?	Yes	No
20. Is your President well recognized in the community?	Yes	No
21. Does your President participate in other community activities?	Yes	No
22. Is your President knowledgeable about Altrusa's heritage?	Yes	No
23. Is your President knowledgeable about Altrusa's Bylaws and Policies?	Yes	No
24. Does your President encourage support of the International Foundation?	Yes	No
25. Does your club consistently participate in District Award competitions?	Yes	No

Name awards in which your Club participated last year:

In 200 words or less explain why your Club wishes to nominate your President for the Betty C. Schwartz Presidential Excellence Award.

Section IX – Appendix G

MARY S. RESH AWARD

Altrusa International of

<p>This award recognizes excellence in program planning. In 100 words or less for each, please answer the following questions 1 – 3, for areas A-D, for club programs in the preceding year. Chairs of Service, Membership, and Communication, along with the President (for Leadership Training) are encouraged to participate in developing your club's Mary S. Resh Programming entry.</p>	Maximum	Points
AREAS		
A. Service/Project Development (write about no more than 3 programs). How did your club include the current District Biennium Theme?	(10)	
B. Membership Development	(10)	
C. Leadership Training	(10)	
D. Communication	(10)	
E. ASTRA Development	(5)	
Total Points	(45)	
QUESTIONS		
<p>1. What programs did your club provide in each of these areas?</p> <p>2. What challenges, if any, did your club face in program planning in each area?</p> <p>3. How did your programs benefit your club and/or your community?</p>		

Section IX – Appendix G

<p>ADDITIONAL INFORMATION</p> <ul style="list-style-type: none">• Please include the number of members in your club• Please list committee members and chairs in the above-mentioned areas• Please list all club programs		
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Judge's comments:-
